



North West College

At North West College, the health and safety of our community is our top priority. We have created this document to answer some of the questions you may have at this time. After reviewing the material, if you have questions about COVID-19 and North West College, please email: COVID19@northwestcollege.ca and our team will work to find the right contact for your question.

Contents: (please click the appropriate heading)

Academic FAQs

Apprenticeship FAQs

Campus FAQs

Residence FAQs

Graduation FAQs

Covid-19 FAQs

Academic FAQs

Is North West College still offering face-to-face classes on campus?

Almost all NWC programs are being offered online or remotely to reduce the risk of COVID-19 transmission. There will be no face-to-face program delivery for most programs until further notice. Your instructor will be in contact with you with more specific information on next steps.

I have specific questions about my program/classes. Who can I contact for more information?

Each program is unique. For information on your program's status please contact your instructor or program coordinator. If you do not have contact information please call our mainline at (Battlefords Campus) 306-937-5100 or, (Meadow Lake Campus) 306-234-5100.

What is happening to my nursing clinical placement?

NWC has been working very closely with the Saskatchewan Health Authority (SHA) and the safety of our nursing students is a top priority. The SHA is very supportive of these nursing students continuing in these clinical practice courses to complete the program in a timely manner and views their contributions to the care of patients as a valuable asset. Notwithstanding, we will respect and support the decisions of our local facilities regarding the safety of their patients and staff. Students have the knowledge, training and access to the required personal protective equipment needed to continue in these placements. Faculty have alternate delivery methods that will supplement the practicum experience and limit the students' time in clinical placement. Students who are concerned about continuing their clinical placement have the option to suspend their practicum experience. It's important to note this is a fluid situation and the status of NWC's clinical placements may change as the COVID-19 situation develops.

Now that my classes are moving to online or alternative delivery, do I need to report my absences?

Yes. Even if your program is moved online or provided through an alternative format, you must continue to report your absence to your instructor/program.

Do I need a doctor's note to self-isolate or self-quarantine due to illness?

No, you don't need a doctor's note. Please contact your instructor to report your absence.

Do I need to report my absence each day I am not able to study?

When you contact your instructor, provide your instructor with an estimated time that you will be absent from class. Inform your instructor if you are able to return earlier or if you think you will be absent for a longer period of time.

If I am absent from classes, how can I make up for missed lessons, assignments or exams?

Your instructor will work with you to make special arrangements for missed assignments, classes and exams.

I am concerned about my off-campus placement/practicum.

Programs are in constant communication with placement agencies. If you are in a practicum, placement or co-op, you can expect to receive communication from your program addressing your specific situation. If you have any questions, please contact your program.

This is a stressful time. How can I get assistance?

Reach out to your instructor to explain what you are going through. You can also access our counselling services for personal counselling matters and learning services for academic support by phone or through online conference. Please contact Student Services through their Facebook groups or by calling the mainline and asking for Student Services at (Battlefords Campus) 306-937-5100 or, (Meadow Lake Campus) 306-234-5100.

Are invigilation services still available?

These services are not available until further notice.

How do I get in touch with my learning support tutor?

If you have accommodations through NWC learning consultant, these are still in place. Please contact your tutor directly by email. If you do have access to email, please text the attendance phone or call (306) 937-5100.

Can my study or project group meet in person?

In response to COVID-19 NWC programs are being offered online and through alternate delivery formats to reduce the risk of COVID-19 transmission. Learning from home individually also means you need to follow this protocol for group work. Any group project work needs to be completed virtually using technology such as Zoom. NWC students are asked not to meet in person to study. Study groups would not be able to maintain the six feet of distance required for physical distancing. Stay socially connected but physically apart.

What is happening with my final exam and where can I get more information?

The way NWC conducts assessment for grades will be different this year. Many programs are replacing final exams, students can expect to see:

Assignments or projects.

Open-book exams.

Video/Zoom demonstrations.

Assessments that require an application of knowledge and skills.

Assessments and grading may differ by program. Please contact your instructor for more information.

Have the grading options changed because of COVID-19?

Whenever possible, instructors are expected to continue assigning a percentage grade for courses. For programs brokered through Saskatchewan Polytechnic, if the courses cannot be completed by the program end date, for example, because of no access to labs or shops, a continuing (CN) grade will be assigned and the course will resume when campus access is restored.

I am worried about my final grades. Can I drop a course?

The College is encouraging everyone to continue to learn in this alternative format. If you are having difficulties please reach out to your instructor or student services associate for assistance. Please contact your Program Coordinator if you are still considering dropping a course.

I am interested in applying to a program in the fall. Can I meet with someone to discuss this further?

Prospective students can contact our recruitment advisors or career counsellors at (Battlefords Campus) 306-937-5100 or, (Meadow Lake Campus) 306-234-5100.

Apprenticeship FAQs

What is the Saskatchewan Apprenticeship and Trade Certificate Commission's response to COVID-19?

The Saskatchewan Apprenticeship and Trade Certification Commission (SATCC) is committed to safeguarding the health and safety of our province's apprentices and employers, as well as the safety of our staff, as we face COVID-19.

The College has confirmed with SATCC that Sask Poly certificates achieved during COVID-19 will be accepted as usual even if there was alternative assessment.

Campus FAQs

Are the campuses still open?

NWC campuses and computer labs will continue to be closed to the public. Classes will continue to be offered through online and alternate delivery methods.

Have North West College events been cancelled?

NWC has cancelled or postponed all non-essential gatherings and events.

I don't have a computer or internet access at home, are the North West College computer labs open?

North West College computer labs are closed. Students who do not have access to computers or reliable internet in their off-campus locations should contact their instructor or Program Coordinator to find alternative solutions on an individual basis.

What counselling services are available?

You can access our counselling services for personal counselling matters and learning services for academic support by phone or through online conference. Please contact Student Services through their Facebook groups or by calling the mainline as asking for Student Services at (Battlefords Campus) 306-937-5100 or, (Meadow Lake Campus) 306-234-5100.

Residence FAQs

Is the Meadow Lake Student Residence still open?

The student residence is still open for current lease-holders. We will not be accepting new lease-holders until further notice.

How do I pay rent?

Students that need to pay rent will have to schedule an appointment by calling or texting 306-240-4049.

When do I need to move out?

All lease agreements will be honoured at this time meaning you will be able to stay in student housing until your program is complete.

What do I do if my program is cancelled?

If your program is cancelled, our normal procedure will be followed and you will be able to stay in the residence until the end of the month.

What if I have a maintenance request?

If you have any maintenance emergencies or requests please call or text 306-240-4049 and we will ensure they are addressed in a timely fashion.

What should I do in an emergency?

As always, in an emergency please call 911 and await instructions.

Graduation FAQs

Which graduation ceremonies are being postponed?

North West College has made the difficult decision to postpone graduation ceremonies that were scheduled for this May. Please visit the Graduation page on our website for the most current information.

When will the ceremonies be rescheduled?

We are constantly monitoring the COVID-19 situation will be evaluating options on an ongoing basis. Please visit the Graduation page on our website for the most current information

How will I know if Graduation has been rescheduled?

You will receive information through your North West College email and all information will be communicated on our website and through social media.

When will I receive my degree, diploma or certificate?

All successful graduates will receive their relevant documentation from their accrediting institution at a later date. NWC Adult 10 graduates can request their transcript after June 30th by calling the registrar at (306) 937-5105. NWC Adult 12 graduates can request their transcripts from Saskatchewan Education. <https://www.saskatchewan.ca/residents/education-and-learning/credits-degrees-and-transcripts/requesting-transcripts-for-high-school> The College will mail certificates to graduates of Adult 10 and Adult 12 programs.

COVID-19 FAQs

If I'm feeling anxious or scared about COVID-19, is there anyone at North West College I can talk to?

You can access our counselling services for personal counselling matters and learning services for academic support by phone or through online conference. Please contact Student Services through their Facebook groups or by calling the mainline as asking for Student Services at (Battlefords Campus) 306-937-5100 or, (Meadow Lake Campus) 306-234-5100.

What is social distancing?

Social distancing means keeping a physical distance between ourselves and each other to help slow the

spread of COVID-19. You can read more about how to practice social distancing on the [Government of Canada's website](#).

Is North West College closed?

NWC's doors are locked to the general public, but the College staff are hard at work behind the scenes. If you have questions, you can contact your instructor via email, or feel free to call the main College numbers:

Battlefords Campus – (306) 937-5100

Meadow Lake Campus – (306) 234-5100

What are the symptoms of COVID-19?

Symptoms may take up to 14 days to appear after exposure to COVID-19. This is the longest known incubation period for this disease. Please see www.saskatchewan.ca for the latest information regarding symptoms.

I think I have COVID-19, what do I do?

- separate yourself from others as soon as you have symptoms
- if you are outside the home when a symptom develops, go home immediately and avoid taking public transit
- stay home and follow the advice of your Public Health Authority, who may recommend isolation (dial 811)
- call ahead to a health care provider if you are ill and seeking medical attention

How can I help slow the spread of COVID-19?

- practice social distancing
- wash your hands often for at least 20 seconds and avoid touching your face
- cough or sneeze into the bend of your arm
- avoid touching surfaces people touch often

What is the difference between self-monitoring, self-isolation and isolation?

[The Government of Canada](#) has comprehensive information to help you better understand the differences between self-monitoring, self-isolation and isolation for COVID-19.

I live at the Meadow Lake residence, am I going to be able to stay?

Please see the Residence FAQs section for full details.

Who can I contact if I have questions about a program I'm interested in?

Prospective students can contact our recruitment advisors or career counsellors at (Battlefords Campus) 306-937-5100 or, (Meadow Lake Campus) 306-234-5100.