CAREER OPPORTUNITY

INTERNAL / EXTERNAL

Classification:	Instructor	**Program:**	Continuing Care Assistant
Location:	Lloydminster	**Competition #:**	87-LD-2223
Date Posted:	April 4, 2023	**Closing Date:**	April 20, 2023 at noon
Term:	May 23 – August 11, 2023 Full-Time, Term (56 days)	**Salary Range:**	As per the Collective Agreement

The commencement of this position is subject to funding decisions, which are beyond the control of North West College and therefore subject to change. This is an in-scope position. Internal applications from NWC staff with seniority will be considered prior to outside applicants.

Main Responsibilities: Reporting to the Coordinator, Certificate and Diploma Programs, South Region the Instructor is responsible for organizing and delivering education program curriculum and content to realize established program learning objectives and for engaging with students in the educational setting to contribute to a positive and successful learning experience.

- Prepares course outline and classroom instruction content to meet curriculum requirements.
- Identifies resources required for program delivery.
- Delivers classroom instruction consistent with the established curriculum, instruction plans, learning outcomes, instructional plans, learning objectives and with adult education principles.
- Utilizes adult education principles, methodologies and techniques including determining when different teaching styles are required to address differing learning needs.
- Implements student examinations and learning assessment tools that meet and follow the curriculum and College guidelines, standards and requirements.
- Implements in the course presentation, references to life and cultural experiences that connect to the subject material and enhance student comprehension and learning.
- Organizes and manages the classroom to ensure an optimum learning environment.
- Establishes, communicates and implements classroom participation and activity protocols, procedures and expectations.
- Administers the College attendance policy including recording daily student attendance and reporting attendance.
- Engages with, motivates and provides support to students in order to contribute to a positive and successful learning experience.
- Monitors and provides feedback on student classroom participation and learning progress.
- Counsels students on classroom participation and study techniques to enhance their learning ability and success in the program.
- Records and submits student assessment and evaluation marks on all tests, assignments and projects.
- Identifies student learning issues and refers students to, or consults with professional assistance.
- Implements student learning assistance plans as may be established.
- Assumes responsibilities outside the classroom by participating in College projects, programs, and activities as needed.
- Performs other responsibilities and duties as may be assigned to contribute to the success of student learning and a positive participation experience in College programs and activities.

Teaching Assignment:

May include, but not limited to:

- Clinical Instruction

Qualifications, Skills, Abilities and Experience:

- Bachelor/Diploma in Nursing and must be registered as an RN or RPN.
- Two years clinical or teaching experience, within the past five years, in the area of Long term care, adult medicine and/or home care experience.
- Must have a valid Driver's License as travel is a required element in the supervision of students;
- Knowledge of and ability to use and operate standard office software including word processing, e-mail, spreadsheets, PowerPoint and the internet.
- Knowledge and ability to use standard office and classroom equipment.
- Ability to apply the principles, methodologies and techniques of Adult Education.
- Ability to identify student learning challenges and difficulties.
- Ability to organize, prepare and present information in a concise and complete manner which will allow others to understand and comprehend the course material and learning objectives and achieve desired learning.
- Ability to engage with students in a positive manner that assists and motivates them and contributes to their learning success.
- Demonstrated ability to have positive interpersonal relationships with all educational stakeholders: staff, partners and clients.
- Ability to work within a multi-cultural environment and to promote and encourage diversity, individual dignity and mutual respect.
- Ability to plan, organize, schedule and prioritize work and activities and perform effectively taking into account interruptions, conflicting and changing priorities and demands and application of deadlines.
- Ability to analyze, conceptualize and synthesize student needs and adapt teaching styles when necessary.

- Ability to manage classroom behavior and encourage and manage discussion groups with differing language skills, opinions, experience and backgrounds.
- Ability to work independently as well as collaboratively with a variety of individuals including colleagues, managers and students to establish and maintain a positive working relationship to achieve operational and program effectiveness.
- Ability to establish and maintain records appropriate to support program operational and information needs.
- Must possess a valid Saskatchewan Driver's License and be willing to travel as required.
- A satisfactory criminal records check, with the vulnerable sector search, is a condition of employment with North West College.

Qualifications are subject to review and approval of Saskatchewan Polytechnic.

If you are interested in this position with the College, please complete an application for Employment. The application is located on the website at **www.northwestcollege.ca** Please provide a letter to Human Resources outlining how you meet the qualifications, knowledge, education and skills as identified in the posting.

Submit Applications to:
Human Resources
North West College
10702 Diefenbaker Drive
North Battleford SK S9A 4A8
Fax: 1.306.445.2254

Please Quote Competition #87-LD-2223

NWC thanks all those who applied however only those selected for an interview will be contacted.

Email: nwrccareers@northwestcollege.ca